

# GISBORNE PRESBYTERIAN PARISH

176 Cobden Street  
Gisborne



## HIRE FORM - CASUAL

HIRER.....

ADDRESS.....

PHONE NUMBER.....email.....

CONTACT PERSON(S).....

DATE FOR BOOKING.....

If a church event occurs (eg funeral) then the church will take precedence over use of rooms. We will endeavour to advise as soon as we are aware of such occurrence.

ROOM	TIME IN	TIME OUT	CHARGE
LOUNGE			\$
HALL			\$
CHURCH			\$
UPPER ROOM			\$
OTHER (SPECIFY)			\$

Minimum <u>Block</u> Times.	9 – 12noon	Charges per <u>Block</u> .	Lounge	\$40.00
	1 – 5pm		Hall	\$50.00
	Evening		Church	\$70.00

**If you need to call emergency services – use the phone in the foyer Dial 1 then 111 AGAIN Dial 1 – 111 and then follow operators prompts. First Aid Kit on shelving Back Left hand side of Hall.**

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**OFFICE USE ONLY:**

Invoice Number ..... Key Taken Y/N Key# .....  
Receipt ..... Regulations Notice Given Y/N